

WHAT YOU NEED TO KNOW ABOUT WATER AND SEWER CONNECTIONS

When new construction occurs or whenever you are connecting to our Water or Sewer Systems there are a few things you need to know about the process.

Normally the connection already exists at the location if there is an existing building or business at the location you have either purchased or moved to. In those cases the process is simple:

- 1. Come to Town Hall and apply to have the services activated at the address**
- 2. You will need a valid Driver License and Social Security Card**
- 3. Proof of ownership or lease**
- 4. Application for service filled out**
- 5. Payment for the activation of services**



When it is new construction or a new connection to the Water and Sewer System the following are necessary:

- 1. A Building Permit Application from the Town is Required**
- 2. The work MUST be done by a licensed plumber**
- 3. The Contractor MUST have a Business License from the Town**
- 4. Engineered drawings MUST be provided with the Building Permit Application**
- 5. Once all paperwork is approved by the Town, all documentation must go to the Hampton County Building Department for the issuance of a permit**
- 6. When construction is completed the activation of services follows the same instructions as above**

