

MAYOR:
KIM E. WILEY



COUNCIL:
DWANDA BOLDEN
ALFONIA "AL" GREEN
JOE N. HADWIN, JR.
TAMMY SOLOMON

Town of Estill
Council Meeting Minutes
April 16, 2024

The Council Meeting was called to order by Mayor K. Wiley at 6:00 pm.

Invocation

Mayor Kim Wiley requested "A Moment of Silence."

Present

Mayor K. Wiley, Mayor Pro-Tem T. Solomon, Councilman J. Hadwin, Councilwoman D. Bolden, Town Administrator Tiffany Cooks, Clerk Treasurer Edna O'Banner, Attorney K. Davis.

Absent: Councilman Alfonia "Al" Green.

Pledge of Allegiance

The Council stands and recites the Pledge of Allegiance.

Approve March 13, 2024, Special Council Meeting Minutes

Mayor K. Wiley asked for a motion to approve March 13, 2024, Council Meeting Minutes. Mayor K. Wiley recognized Councilwoman D. Bolden. The motion was offered by Councilwoman D. Bolden; with a second by Councilman J. Hadwin. The council voted 4-0 in favor of the motion.

Approve April 16, 2024, Council Meeting Agenda

Mayor K. Wiley asked for a motion to approve April 16, 2024, Council Meeting Agenda. Mayor K. Wiley recognized Mayor Pro-Tem T. Solomon. The motion was offered by Mayor Pro-Tem T. Solomon; with a second by Councilman J. Hadwin. The council voted 4-0 in favor of the motion.

Old Business

A. Budget Revision 2024 - Second Reading

Dr. Cooks stated operations and maintenance funds total an additional \$558 which was included in the revision. No revisions associated with Refuse fund totals. Total revenue including appropriations did increase the budget overall is \$1,538,735.00, which was the biggest increase as far as revenue. There was no change in the administration budget at all. The other part of the changes came in the form of Christmas bonuses. Those are things that we did not budget at first. In each department you will see a difference in total of a few hundred dollars. There were no changes made to festivals and events. Buildings and grounds had no change. There was a change to the street department

because one of the employees' funding comes out of that and that was in the form of the budget for bonuses. There were no changes to H&A and also no changes to water. The wastewater funding was a little over \$3,000 and the bonuses were a change. Dr. Cooks stated overall the majority either came from an increase in revenue or bonuses. Article funding the legislative side \$2,500 stayed the same. The administration portion article bank account and monthly fee stayed the same. In the municipal court we added only bonuses and taxes. Fire department bonuses and some taxes were added. The police department stayed the same. The street department and festivals and events stayed the same. Economic development, think tank, night on the main, and the city initiative budgets stayed the same. The total change in American Rescue plan money total article funds was \$169,069 some of which \$209 is coming out of engineering fees for EDA grants. \$23,428 were considered bonuses. The available spending throughout the rest of the budget up until 6/7/2024 is approximately \$300,098.35. Councilman J. Hadwin asked if the funding included any funds that we may have to match for the grants that have been written up. Dr. Cooks said yes that is correct. Mayor K. Wiley asked for a motion to approve Budget Revision 2024. Mayor K. Wiley recognized Councilman J. Hadwin. The motion was offered by Councilman J. Hadwin; with a second by Mayor Pro-Tem T. Solomon. The council voted 4-0 in favor of the motion.

- B. Ordinance 2024-01 An Ordinance to Authorize Council Members to Rent the Bull Durham for one event each calendar year at no charge and to authorize Town Employees to rent the Bull Durham Building for one event each calendar year at one half of the cost of the rental. Second Reading.** Mayor K. Wiley asked for a motion to approve Ordinance 2024-01 An Ordinance to Authorize Council Members to Rent the Bull Durham for one event each calendar year at no charge and to authorize Town Employees to rent the Bull Durham Building for one event each calendar year at one half of the cost of the rental. Second Reading. Mayor K. Wiley recognized Councilman J. Hadwin. The motion was offered by Councilman J. Hadwin; with a second by Mayor Pro-Tem T. Solomon. The council voted 4-0 in favor of the motion.

New Business

- C. Fair Housing Resolution and Policy of Non - Discrimination**
Mayor K. Wiley asked for a motion to approve Fair Housing Resolution and Policy of Non - Discrimination. Mayor K. Wiley recognized Councilman J. Hadwin. The motion was offered by Councilman J. Hadwin; with a second by Councilwoman D. Bolden. The council voted 4-0 in favor of the motion.
- D. Review of Ordinance 2017-03 Rules of Order for Council Meetings and Enactment of Ordinances.** Dr. Cooks stated Mr. Davis found that one of the specific areas from Ordinance 2017-03 is the ability to post info for meetings via zoom or conference call. Dr. Cooks asked Attorney Davis did he confirmed the ordinance found was an older one? Attorney Davis asked Dr. Cooks her question did the current Ordinance prohibit electronic voting. Attorney Davis stated the current language is from 2017-03 and it has

voting requirements stating, all actions of Council is by majority vote by members present at a public meeting including suspension of a rule of order provided that an ordinance amending rules of order shall be adopted by majority members serving no proxy, mail, telephonic, facsimile, electronic, or absentee vote may be cast. Attorney Davis stated there is a conflict in the ordinance. Mayor K. Wiley asked for a motion to table and Review the Ordinance 2017-03 Rules of Order for Council Meetings and Enactment of Ordinances. Mayor K. Wiley recognized Councilwoman D. Bolden. The motion was offered by Councilwoman D. Bolden; with a second by Councilman J. Hadwin. The council voted 4-0 in favor of the motion.

E. Ordinance 2024-03 An Ordinance to Amend Ordinance 2013-09 Official Street Names.

Dr. Cooks stated with readdressing they have had to change some of the street names. Dr. Cooks stated she listed the existing street names and she had to change about eight of them. One of the roads that were eliminated was Tison street. Bowers street was moved over to the northwest quadrant. There was one subdivision with four different street names. So, the one subdivision was named Shuman circle and Blair Court were kept. There are only a few differences, not much a total of about 6-8 that have had to be changed or altered in some form. Councilwoman D. Bolden asked Dr. Cooks were the residents contacted on Bowers and Clarke. Dr. Cooks stated notices were sent out to all residents about readdressing. Mayor K. Wiley asked for a motion to approve Ordinance 2024-03 An Ordinance to Amend Ordinance 2013-09 Official Street Names. Mayor K. Wiley recognized Councilman J. Hadwin. The motion was offered by Councilman J. Hadwin; with a second by Mayor Pro-Tem T. Solomon. The council voted 4-0 in favor of the motion.

F. Ordinance 2024-04 An Ordinance to Prohibit Firearms or Weapons whether concealed, in accordance with the South Carolina Constitutional Carry/Second Amendment Preservation Act of 2024.

Mayor K. Wiley asked for a motion to approve Ordinance 2024-04 An Ordinance to Prohibit Firearms or Weapons whether concealed, in accordance with the South Carolina Constitutional Carry/Second Amendment Preservation Act of 2024. Mayor K. Wiley recognized Mayor Pro-Tem T. Solomon. The motion was offered by Mayor Pro-Tem T. Solomon; with a second by Councilman J. Hadwin. The council voted 4-0 in favor of the motion.

G. Ordinance 2024-05 An Ordinance for a Referendum at the next General Election to determine whether the South Carolina Department of Revenue may issue Temporary Permits for the Sunday Sale of Alcoholic Beverages for on-Premises and off Premises consumption in the Town of Estill. Mayor K. Wiley asked for a motion to approve Ordinance 2024-05 An Ordinance for a Referendum at the next General Election to determine whether the South Carolina Department of Revenue may issue Temporary Permits for the Sunday Sale of Alcoholic Beverages for on-Premises and off Premises consumption in the Town of Estill. Mayor K. Wiley recognized Councilwoman D. Bolden.

The motion was offered by Councilwoman D. Bolden; with a second by Mayor Pro-Tem T. Solomon. The council voted 4-0 in favor of the motion.

H. Department Reports

Police Report- Chief Solomon- Taken as info only.

Safety and Recreation Report- Documents Only - Read by Mrs. O'Banner - Taken as info only. Councilwoman D. Bolden asked what date classes starts for the line dancing and what are the costs. Mrs. O'Banner stated the cost is \$10 per person where the town will receive and so will Ms. Youmans. Mayor Wiley stated that Allendale does not charge a fee. Dr. Cooks stated there was talk of a grant into which she was looking. Mayor K. Wiley asked for a motion to utilize the Bull Durham with Line Dancing with Ms. Youmans and to compensate her for her salary with the funds deemed necessary by Dr. Cooks. Mayor K. Wiley recognized Councilwoman D. Bolden. The motion was offered by Councilwoman D. Bolden; with a second by Mayor Pro-Tem T. Solomon. The council voted 4-0 in favor of the motion.

Fire Department Report- Chief Toone- Taken as info only.

Public Works, Water & Wastewater Report- Mr. Hamilton- Taken as info only.

Administration Report & Safety and Recreation- Ms. Cooks- Taken as info only. Dr. Cooks stated she met with FCI to discuss potential projects for housing, education, and employment for incarcerated inmates. Dr. Cooks stated the warden met with the regional director about a week ago to see if there is a way to obtain a partnership to bring these services for inmates that are incarcerated. Dr. Cooks stated she met with the Town Administrator from Hampton County. They gave a letter to the Town for a grant that Estill applied for. Dr. Cooks stated the permit was received and passed for the house to be removed to continue building the new police department. Dr. Cooks stated there are new forms for the zoning permits. The building and zoning permits were getting mixed up. Dr. Cooks stated a lot of time is being taken up because people do not understand the process. She states they are working on trying to clean up the process along with ordinances, and our employee handbook. Dr. Cooks stated she is in the process of creating documents in Spanish to allow us to be able to include our Spanish population in the Town of Estill.

- **Police Building (Dental Office) Mrs. Marsha Robinson**
Mayor K. Wiley asked for a motion to approve Ordinance 2024-06 leasing the Bull Durham Building to Marsha Robinson for an Afterschool program on a temporary basis. 1st Reading. Mayor K. Wiley recognized Councilman J. Hadwin. The motion was offered by Councilman J. Hadwin; with a second by Councilwoman D. Bolden. The council voted 4-0 in favor of the motion.
- **Heather Bruemmer (RV Location)**

Dr. Cooks stated Heather Bruemmer requested to speak with Council and Dr. Cooks regarding the placement of two RV's. She wanted to place it as a resident Art group that will come in from time to time. It will give our citizens and children the ability to take their classes. Dr. Cooks stated she has gone to the area and there are a few things to consider. She stated where the RV's may be placed does not create any visual imparities. There is a business facing the location, so it is commercial in that area. Councilwoman D. Bolden stated Heather Bruemmer would like to invite Council to visit the site.

- **Mileage Tracking Sheet**

Dr. Cooks asked Council did they want to track their mileage. Mayor Wiley stated we could disregard mileage tracking sheets for now.

I. March 2024 Income Statement

Mayor K. Wiley asked for a motion to accept March 2024 Income Statement as information only. Mayor K. Wiley recognized Councilman J. Hadwin. The motion was offered by Councilman J. Hadwin; with a second by Councilwoman D. Bolden. The council voted 4-0 in favor of the motion.

J. Public Comment

Jennifer Rushing - Jennifer Rushing directed her comments to Council. Ms. Rushing stated she has been selected as the secretary for the Hampton County Municipal Association. She stated she is here tonight to invite the Council on April 30th to a meeting. The first meeting was in February, and it was a good turnout. She is reaching out to her neighbors to make an attempt and put it on the calendar. Ms. Rushing stated they have a new President and new Vice President. The Town of Varnville is hosting and they do not have a location yet, but she will reach out with the information and would love for Council to attend.

Mayor Exited Regular Session and Entered Executive Session at 7:05 pm

Mayor K. Wiley asked for a motion to exit regular session and enter into executive session for a discussion related to i. Personnel: Employee C Compensation. ii. Contract: ESI Contract Renewal, Contractual Update. iii. Legal: Issue Regarding Damaged Property. Mayor K. Wiley recognized Mayor Pro-Tem T. Solomon. The motion was offered by Mayor Pro-Tem T. Solomon; with a second by Councilman J. Hadwin. The council voted 4-0 in favor of the motion.

Mayor Exited Executive Session and Entered Regular Session at 7:28 pm

Mayor K. Wiley asked for a motion to exit the executive session and enter into regular session from a discussion related to i. Personnel: Employee C Compensation. ii. Contract: ESI Contract Renewal, Contractual Update. iii. Legal: Issue Regarding Damaged Property. Mayor K. Wiley recognized Councilman J. Hadwin. The motion was offered by Councilman J. Hadwin; with a second by Councilwoman D. Bolden. The council voted 4-0 in favor of the motion.

Personnel

Mayor K. Wiley stated we will table Personnel Matter: Employee C Compensation.

Contract

Mayor K. Wiley asked for a motion to enter into a contract with EA Services. Mayor K. Wiley recognized Councilman J. Hadwin. The motion was offered by Councilman J. Hadwin; with a second by Mayor Pro-Tem T. Solomon. The council voted 4-0 in favor of the motion.

Mayor K. Wiley asked to table and do some research for Contractual Update.

Legal

Mayor K. Wiley asked for a motion to reimburse the citizen for the Issue Regarding Damaged Property for \$49.99. Mayor K. Wiley recognized Councilman J. Hadwin. The motion was offered by Councilman J. Hadwin; with a second by Mayor Pro-Tem T. Solomon. The council voted 4-0 in favor of the motion.

Adjourn

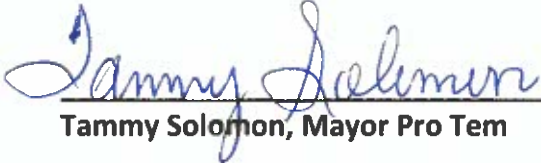
Mayor K. Wiley asked for a motion to adjourn. Mayor K. Wiley recognized Mayor Pro-Tem T. Solomon. The motion was offered by Mayor Pro-Tem T. Solomon; with a second by Councilwoman D. Bolden. The Council Voted 4-0 in favor of the motion.

Mayor K. Wiley adjourned the meeting at 7:31 pm.

ADOPTED this 16th Day of April



Kim Wiley, Mayor



Tammy Solomon, Mayor Pro Tem



Dwanda Bolden, Councilwoman

Alfonia "Al" Green, Councilman



Joe Hadwin Jr., Councilman

ATTEST:



Edna O'Banner, Clerk Treasurer