

ZONING APPROVAL AND BUILDING PERMIT APPROVAL

CHECKLIST

(BEFORE YOU DO ANY CONSTRUCTION OR MAKE CHANGES TO YOUR HOME OR BUSINESS, PLEASE CONTACT THE TOWNHALL)

1. All Contractor(s) must have a business license from the Town of Estill to do business in the Town of Estill.
2. Fill out **Zoning Application** with the Town and pay the zoning fee.
3. Fill out the **Permit Application** with CC&I Services in order to obtain a business permit. You will need to choose which application you fill out according to what services you will provide. You will be able to obtain the application online or in-person.
 - a. Commercial Plan Review
 - b. Building Permit Application
 - c. Residential Building Permit Application
 - d. Mechanical Permit Application
 - e. Electrical Permit Application
 - f. Plumbing Permit Application
 - g. Fire Permit Application
 - h. Site Permit Application
 - i. Demolition Permit Application
 - j. Occupancy Permit Application
4. When the Zoning and Permit Applications are approved. Within 24 hours you must pay the permitting fee at [Citizen Portal \(iworq.net\)](http://Citizen Portal (iworq.net)) or call 864-586-6111. The Town of Estill **does not accept payments for permit applications.**
5. The building inspector will respond to requests within 24-48 hours after payment is received.

NOTE: YOU MUST FILL OUT ALL FORMS COMPLETELY TO PREVENT DELAYS.

*MOST COMMON THINGS THAT REQUIRE A PERMIT **BEFORE***
THEY ARE ALLOWED TO BE PLACED ON A LOT OF LAND IN THE
TOWN OF ESTILL

- NEW HOME OR BUILDING CONSTRUCTION
- ADDITION TO A HOME OR BUSINESS
- CARPORTS AND GARAGES
- SHEDS
- POOLS ABOVE GROUND OR IN GROUND
- FENCES
- ROOFS
- ENCLOSING A GARAGE
- SIGNS
- DRIVEWAYS
- LIST NOT ALL INCLUSIVE**